



2001 University Avenue East
Waterloo, ON N2K 4K4
519-578-9680

Position: Skill Development Instructor
Reports To: Lead Skill Development Coach
Location: RIM Park and other Waterloo United program locations
Term: Part-Time, Seasonal (May 24 – August 10, 2025)
Hours: Approximately 10 to 15 hours per week
Compensation: \$18.20 to \$20.20 per hour
Application Deadline: Open until filled

About Waterloo United

Waterloo Minor Soccer Club / Waterloo United provides soccer experiences and development opportunities for more than 2,000 players and families across Waterloo Region. The club offers programming from introductory recreational soccer through to high-performance pathways, with a commitment to creating a positive, inclusive, and player-centred environment.

Position Summary

Waterloo United is seeking energetic, reliable, and enthusiastic Skill Development Instructors to support the delivery of our Outdoor Recreational Program. This role is ideal for individuals who enjoy working with children, creating positive experiences, and helping young players develop confidence and a love for the game.

Skill Development Instructors will support programming for players in:

- U3–U6 (Active Start)
- U7–U9 (FUNdamentals)
- U10–U11 (Learn to Train)

The successful candidate will create a high-energy, positive environment while supporting players, parents, and volunteer coaches.

Example Program Schedule

- Mondays: 5:30 PM – 8:15 PM
- Tuesdays: 6:00 PM – 8:15 PM
- Wednesdays: 5:30 PM – 7:30 PM
- Thursdays: 6:00 PM – 8:15 PM
- Saturdays: 9:00 AM – 2:30 PM





Availability for evenings and weekends throughout the season is required.

Key Responsibilities

- Set up and prepare fields, equipment, and activity areas before each session
- Deliver and support age-appropriate activities and curriculum as established by Waterloo United
- Facilitate training sessions and games for players in the Recreational Program
- Create a positive, energetic, and inclusive environment where players feel safe, supported, and engaged
- Work collaboratively with volunteer coaches and other staff to support the successful delivery of each session
- Communicate professionally with parents, players, and volunteers and respond to questions in a timely and positive manner
- Encourage participation, effort, teamwork, and enjoyment
- Adapt activities as needed to support the needs and abilities of participants
- Assist with the organization and storage of equipment at the conclusion of each session
- Support Waterloo United events and initiatives as required

Desired Skills & Qualifications

- Ontario Soccer Game Leader Certificate (preferred)
- Experience working with children and youth
- Ability to work positively with volunteers, parents, and fellow staff
- Strong communication, teamwork, and leadership skills
- Organized, reliable, and punctual
- Positive, outgoing, and energetic attitude
- Experience with non-profit organizations, camps, or events is considered an asset
- Ability to problem solve and manage multiple priorities in a fast-paced environment

Behaviour & Club Expectations

All Waterloo United staff are expected to:

- Demonstrate professionalism and positive behaviour at all times
- Treat players, parents, volunteers, and fellow staff with respect
- Support a fun, safe, and inclusive environment
- Represent Waterloo United positively within the community
- Work collaboratively as part of one club and one team

Conditions of Employment

- Legally eligible to work in Canada
- Successful completion of a Police Vulnerable Sector Check
- Valid G Driver's Licence is considered an asset
- Ability to work in person at Waterloo United program locations





How to Apply

Please submit your application through the Waterloo United Job Application Form: [Click Here](#)

Waterloo United may use technology, including artificial intelligence tools, to assist with the screening and review of applications. All hiring decisions will continue to be made by club staff.

Waterloo United is committed to creating an inclusive and accessible hiring process. We thank all applicants for their interest; however, only those selected for an interview will be contacted.

