



Waterloo Minor Soccer Club

## POLICE CRIMINAL RECORDS CHECK DECLARATION

**Complete and submit this form when applying for a Police Criminal Records Check.  
This form can be used as a letter application purpose.**

I, *(your name here)* \_\_\_\_\_ am applying for a *(circle one)* PAID / VOLUNTEER position at Waterloo Minor Soccer Club (WMSC).

I am applying for the position of:

- Coach
- Assistance Coach
- Manager
- Convener
- Board Member
- Staff
- Committee Member

After completing the Police Criminal Records Check, put the police check in a sealed envelope, complete Section A, and staple this page and your payment receipt to the envelope. Submit it to the WMSC office at RIM Park for review and reimbursement (as per the price set by the Waterloo Region Police for volunteers). The Safeguarding Committee will review all police checks.

Waterloo Minor Soccer Club requires all Police Checks to be obtained no more than 1 year prior to joining the club and renewed periodically (no more than 2 years after obtaining the police check).

### SECTION A

Full Name of Applicant: \_\_\_\_\_

Date of Police Check *(mm/dd/yyyy)*: \_\_\_\_/\_\_\_\_/\_\_\_\_

Police Service Providing Check *(municipality/city)*: \_\_\_\_\_

I declare that the Police Criminal Records Check of the Police Service noted above does in fact relate to me.

Applicant's signature: \_\_\_\_\_

### SECTION B (OFFICE USE ONLY)

Date of Review of the Police Criminal Records Check *(mm/dd/yyyy)*: \_\_\_\_/\_\_\_\_/\_\_\_\_

This Police Criminal Records Police Check did not include any information about any offence, including convictions, outstanding warrants, charges and judicial orders that would prevent this individual from being accepted for a volunteer or staff position with WMSC according to current policies.

Reviewed by: \_\_\_\_\_ Signature: \_\_\_\_\_