



Waterloo Minor Soccer Club

Technical Director

WMSC operates as a non-profit youth soccer club in the Regional Municipality of Waterloo. The club strives to offer its members the highest possible quality of programming. To support this goal, you will work to exceed customer service expectations of all clients, including athletes, coaches, and parents; and will provide administrative support for all Grassroots, Competitive, OPDL, and Technical WMSC programs, courses, and initiatives.

Overview of Responsibilities

The Technical Director (TD) is a senior leader within Waterloo United and reports directly to the Executive Director (ED). The position is responsible for the Club's technical direction alongside the Technical team, for the day-to-day management of soccer development activities. Key aspect of the role is overseeing all the Club's programming and the management of the Club's overall technical budget and the direction of the club's technical staff.

Position Summary

The Technical Director reports to the Executive Director and works closely with the technical staff to implement and manage all technical programming.

Position Requirements

- a. Minimum National B Coaching License or international equivalent, as recognized by the CSA, with National A, preferred;
- b. Post-Secondary Education in an applicable field of study (Sports Coaching/Science/Education or related field);
- c. A proven track record in the development of large youth soccer programs at the grassroots/youth development level;
- d. An ability to think and plan strategically as part of a team, and effectively link technical planning with broader club goals.

Knowledge and Experience

- a. Strong working knowledge of and support for the Canadian Soccer Association's Long-Term Player Development (LTPD) model & Ontario Soccer current player development policies;
- b. Knowledge of international player development systems and how they differ from and integrate with community sports programs;
- c. A strong understanding of youth soccer competition structure and how it relates to optimal player development;



- d. Knowledge of the Canadian soccer landscape, and the challenges and opportunities it presents to grassroots player development;
- e. Experience directly managing, mentoring and motivating highly qualified, elite coaching personnel;
- f. Experience in managing technical budgets and associated cost management and reporting.

Duties & Responsibilities

1. Technical Leadership

- a. Support the Executive Director in the development and implementation of the Club Strategic Plan;
- b. Plan in conjunction with the Board of Directors;
- c. Act as the chief spokesperson for the Club on Club-level technical development matters, including external liaisons with governing bodies and leagues;
- d. Oversee the Club's involvement in, District/Regional Leagues, the Ontario Player Development League (OPDL) & League 1 Ontario.

2. Technical Program - Coach & Match Official Development

- a. Recruit, develop, strengthen the Club's pool of coaches within recreational, competitive and OPDL programs;
- b. Liaise with Club Technical Staff to help develop and facilitate coach education;
- c. Ensure the arrangement and administration of relevant and required Ontario Soccer certification courses and programs on an annual basis;
- d. Liaise with the Manager of Match Officials to ensure Long Term Official Development program (LTOD) is creating the next generation of match officials;
- e. Manage all feedback regarding competitive and recreational coaching staff, decisions on coaches returning to the Club and joining the Club at all levels.

3. Technical Programs - Player Development

- a. Drive the ongoing institution of LTPD principles into the Club's House League program, including an enhanced training component, creating and maintaining a recreational curriculum;
- b. Build on the Club's existing development programs alongside the Technical Staff;
- c. To deliver an effective curriculum to the whole club;
- d. Build partnerships with external technical service providers to create a fully integrated on-field and off-field player development program;
- e. Liaise with South West Soccer, Ontario Soccer, and other leagues and governing bodies.



4. Budget & Schedule Management

- a. Establish and manage the Club's overall technical budget;
- b. Directly manage the Technical Staff budget dedicated to coaching and administrative personnel in the Club's technical department and associated programs and representative teams;
- c. Manage the overall Club's technical practice schedule, ensuring that the appropriate programs receive appropriate time.

5. Member Relations

- a. Actively promote the technical vision and underlying philosophy outlined in the Club's Technical Development Plan to the Club's varied stakeholders, including nontechnical people;
- b. Maintain a strong customer-focused approach to working with the Club's membership, ensuring effective communication with players, team coaches, and other Club stakeholders;
- c. Oversee the development and continual improvement of the Club's programs and services based on evaluations and membership input;
- d. Create new partnership opportunities with local organizations.

6. Reporting

- a. Provide Ontario Soccer/Canada Soccer with required documentation for the National Youth Licence;
- b. Provide Ontario Soccer with the required documentation for the OPDL Licence Holder Review;
- c. Establish the technical component of the Club's annual Operational Plan, in liaison with the Executive Director and Club Technical Staff.

7. Other duties as may be assigned from time-to-time by the Executive Director.

APPLICATION DEADLINE: All applications must be received by 5:00pm on Friday, January 28th, 2022.

We wish to thank all applicants for their interest; however, only those selected for an interview will be contacted. Please forward your application, clearly indicating how you meet the qualifications listed above, to jobs@waterloounited.com

Successful applicants will be contacted for an interview.