



## Skills Instructors – Roles and Responsibilities

### BACKGROUND

WMSC operates as a nonprofit youth soccer club in the Regional Municipality of Waterloo and wishes to offer its members the highest possible technical leadership to meet the expectations of the athletes, coaches and parents of WMSC's Competitive, OPDL, Grassroots Development and Recreational programs.

### KEY RESPONSIBILITIES

The Skills instructors shall hold the following responsibilities:

#### PLAYER DEVELOPMENT

- Must actively manage the age group and deliver the curriculum as set out by WMSC;
- Must actively communicate with parents/players and respond to all parent/player inquiries regarding the program;
- The Skills Instructor will be the first point of contact for all parent/player inquiries at the field location;
- Facilitate all training sessions and games for Soccer Fun U3-U6 (Active Start) Saturdays at Bechtel Park as well as FUNdamental's U7 & U8 Monday and Tuesday evenings at Bechtel. Skills Instructors should create a high energy environment for the players to have fun and be active.
- Must work with the parent coaches within the age groups to facilitate the activities and games provided in the Recreational Curriculum by WMSC;
- Activities shall be run for the first 25 minutes of the session with the final 20 minutes being used to play small sided games.

#### COACH DEVELOPMENT

- Attend and actively participate in all coaching development sessions conducted by the Club;
- WMSC will support coaches as they endeavor to complete their coaching certifications. All funding is subject to prior approval from the Technical Director;

#### VOLUNTEER COACHES/MANAGER

- Assist all volunteer coaches with the facilitation of the Active Start and FUNdamentals Soccer programs;

#### PROGRAM OTHER

- Must submit a police clearance validated within the last two years with signed contract;
- Will provide bi-weekly updates to the Technical Director and Programs Manager on how the program is going and any issues within the program;

#### Qualifications

- Candidates must possess a minimum Ontario Soccer Game Leader Certificate
- Coaching experience at the U3 – U8 age group an asset;
- Leadership skills, mentoring ability and program development;
- Organization skills and the ability to effectively manage resources;
- Strong verbal and written communication skills;
- Can work effectively with volunteer coaches, technical staff and office staff;
- Must clear a criminal record check and vulnerable sector search.

Interested candidates should send their resume and cover letter to  
[Jobs@waterloounited.com](mailto:Jobs@waterloounited.com).

Successful applicants will be contacted for an interview.

This position will stay open until filled.